

Client:	Your Office.
Start Date:	Available Immediately. Call Warren (778) 779-1221 For A Free Consultation.

Office Space:	Lobby, Offices, Cubicles, Conference Rooms	Daily	Weekly	Monthly	Per Request
1.	Vacuum carpeted areas removing dust and visible debris	✓			
2.	Damp mop hard surface floors with germicidal detergent	✓			
3.	Empty waste and recycling containers, disinfect surfaces	✓			
4.	Remove fingerprints from glass windows, tables and entrance doors		✓		
5.	Clean and polish interior entrance doors and window frames		✓		
6.	Dust and wipe furniture, ledges, and railings		✓		
7.	Vacuum doormats, rubber matting and grilles	✓			
Washrooms:	Bathrooms, Changerooms, Showers	Daily	Weekly	Monthly	Per Request
1.	Dry mop to remove dust and debris	✓			
2.	Damp mop floors with germicidal detergent to disinfect and deodorize	✓			
3.	Wash and sanitize all bowls, seats, and urinals	✓			
4.	Empty waste containers and sanitary dispensers	✓			
5.	Replenish paper products and hand soap	✓			
6.	Clean and sanitize wash basins and counters	✓			
7.	Polish mirrors and faucets	✓			
8.	Scrub shower stall walls to prevent mold and mildew		✓		
Staff Rooms:	Lunchrooms, Common Areas	Daily	Weekly	Monthly	Per Request
1.	Dry mop all hard surface floors	✓			
2.	Damp mop hard surface floors with germicidal detergent	✓	✓		
3.	Empty waste and recycling containers, disinfect surfaces	✓	✓		
4.	Dust and wipe all chairs, tables and ledges	✓			
5.	Wipe fingerprints off glass, doors, walls, and mirrors	✓			
6.	Wipe and disinfect sink	✓			
7.	Remove stains and debris from interior and exterior of microwave		✓		
8.	Remove stains and debris from interior and exterior of refrigerator			✓	
Speciality	Additional Services	Daily	Weekly	Monthly	Per Request
1.	Pressurewash exterior walkways, entrances and parking areas				✓
2.	Steamclean and shampoo interior carpets and furnishings				✓
3.	Detailed window washing, interior and exterior surfaces				✓
4.	Strip, scrub, wax, burnish and polish flooring as required				✓